



**American Samoa  
Power Authority**

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## PUBLIC JOB POSTING

<i>Position Title</i>	<b>Network Administrator</b>	<i>Posting Date</i>	<b>September 7, 2022</b>
<i>Department</i>	<b>Information Communication Technology (ICT)</b>	<i>Deadline</i>	<b>Until Filled</b>
<i>Division</i>	<b>Support Services</b>		
<i>Position Type</i>	<b>Career Service – 12 months probation</b>	<i>Pay Range</i>	<b>\$17.43/hour - \$18.14/hour</b>
<i>Reports To</i>	<b>ICT Manager</b>	<i>Job Grade/Status</i>	<b>J/4/C - J/5/C, Non-Exempt</b>

### *Major Duties & Responsibilities*

The primary objective of the position is to provide reliable pathways for data access in multiple forms and to provide technical analysis in data network planning, engineering, cyber security, and design in order to manage the functionality, maintenance and support of multiple LANs, VLANs, and WANs. Other duties include: coordinating access to any networked data source for all departments; maintaining technical expertise in all areas of network/computer hardware, software interconnection, and interfacing such as routers, hubs, bridges, gateways, etc.; performing network maintenance, monitoring, and security functions; maintaining network infrastructure, documentation, procedures, and drawings; and other duties as assigned by ICT Supervisor or Manager.

### *Minimum Requirements*

<i>Education</i>	Bachelor's Degree in Computer Science, Information Systems Management, or related discipline. <u>Must provide</u> transcripts and diploma with application.
<i>Experience</i>	Eight (8) years related work experience in information technology is required in addition to the education requirement listed above.
<i>Skills, Abilities, Job Requirements</i>	<ul style="list-style-type: none"> <li>• Knowledge gained through practical experience in information systems management.</li> <li>• Knowledge of information technology concepts, principles, and practices.</li> <li>• Knowledge of switching fiber mediums, multi-platform networks, routing, AS400 Novell technologies, Microsoft technologies, RISC, CISC, WANs, VLANs, and cyber security.</li> <li>• Demonstrates ability to solve business issues while managing cost and risk.</li> <li>• Ability to evaluate new technological developments.</li> <li>• Highly organized with the ability to manage multiple demands and deliver results on time and within budget.</li> <li>• Proficient in verbal and written communication.</li> <li>• Works well with others.</li> <li>• Able to apply critical thinking and innovative concepts to improve processes or solve issues.</li> </ul>

**Qualified applicants:** Please submit a completed ASPA Employment Application with a copy of your resume to ASPA Tafuna (address listed above) by the deadline listed. Attach copies of credentials and transcripts; a copy of your diploma is **REQUIRED**. Candidates selected for hire must pass examinations (when applicable), pre-employment clearances & test negative on pre-employment drug test. ASPA reserves the right to waive education and experience requirements as necessary. No phone inquiries accepted.

**An Equal Opportunity Employer \* A Drug Free Workplace**