



**American Samoa  
Power Authority**

Human Resource Department, Tafuna  
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**PUBLIC JOB POSTING**

<i>Position Title</i>	<b>Inspector–Project Owner’s Representative</b>	<i>Posting Date</i>	<b>September 7, 2022</b>
<i>Department</i>	<b>Engineering</b>	<i>Deadline</i>	<b>Until Filled</b>
<i>Division</i>	<b>Water</b>		
<i>Position Type</i>	<b>Career Service (12 months probation)</b>	<i>Pay Range</i>	<b>\$9.65/hr - \$10.04/hr</b>
<i>Reports To</i>	<b>Senior Engineer</b>	<i>Grade/Job Status</i>	<b>E/5/A – E/6/A, Non-Exempt</b>

***Major Duties & Responsibilities***

The primary duty of the Inspector–Project Owner’s Representative (I-POR) is to function as the ASPA representative with responsibility for the inspection of construction project activities. The I-POR is directly responsible to the Project Engineer for all daily, weekly, monthly, and final inspection issues on an assigned construction project and job site.

***Minimum Requirements***

<i>Education</i>	<ul style="list-style-type: none"> <li>• Associates of Science or Arts Degree from an accredited post-secondary institution.</li> </ul>
<i>Experience</i>	<ul style="list-style-type: none"> <li>• Two years (minimum) construction inspection experience related to pipeline and conduit installation, bolted steel water storage tank erection, concrete foundation forming, steel reinforcement and concrete placement, erection of small reinforced concrete block structures, and the installation of electrical power systems and motor controls.</li> </ul>
<i>Skills, Abilities, Job Requirements</i>	<ul style="list-style-type: none"> <li>• Computer literacy with MS-Excel and MS-Word (MS-Project and Auto-Cad also preferred).</li> <li>• Ability to produce, organize and maintain extensive digital photographic record files.</li> <li>• Well-developed time management and personal organization skills with an emphasis on accurate record-keeping.</li> <li>• Keen observational skills with an attention to detail and specifications compliance.</li> <li>• Strong daily, weekly, monthly, and final report writing skills.</li> <li>• Highly effective speaking and communicative skills.</li> <li>• Ability to conduct weekly, agenda-driven, meetings between contractor representatives, project owners, and engineers.</li> <li>• Ability to monitor and/or oversee construction product testing procedures such as concrete-slump, pipe-pressure testing, soils-compaction testing, etc.</li> <li>• Ability to interpret and edit electronic construction as-built/record drawings is required.</li> <li>• Ability to write and speak in the Samoan language is desired, but not required.</li> </ul>
<i>Necessary Equipment</i>	<ul style="list-style-type: none"> <li>• Vehicle must be provided by I-POR with bi-weekly costs off-set by ASPA-paid vehicle allowance.</li> </ul>

***Qualified applicants:*** Submit a completed ASPA Employment Application with a copy of your resume to ASPA Tafuna (address listed above) by the deadline listed above. Please attach copies of credentials and transcripts. Candidates selected for hire must pass examinations (when applicable), pre-employment clearances & test negative on pre-employment drug test. No phone inquiries accepted.

***An Equal Opportunity Employer \* A Drug Free Workplace***