



**American Samoa  
Power Authority**

Human Resource Department  
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## PUBLIC JOB POSTING

<i>Position Title</i>	<b>GIS/Mapping Technician I</b>	<i>Posting Date</i>	<b>January 4, 2023</b>
<i>Department</i>	<b>Transmission &amp; Distribution</b>	<i>Deadline</i>	<b>January 18, 2023 – 4:00 p.m.</b>
<i>Division</i>	<b>Electric</b>		
<i>Position Type</i>	<b>Career service -12 month probation</b>	<i>Pay Range</i>	<b>\$9.07/hr - \$9.43/hr</b>
<i>Reports To</i>	<b>T&amp;D Engineering Supervisor</b>	<i>Job Grade/Status</i>	<b>D/6/C – D/7/C, Non-Exempt</b>

### *Major Duties & Responsibilities*

The primary duties is to perform skilled digital; mapping involving preparation and maintenance of digital maps for the ASPA water, sewer, power utility system, converting hand drawn maps into a digital format for use in AutoCAD and Geographic Information System (GIS), recording location data in the field, managing data in such a way that historical records will reflect changes to land parcels in the as built drawings, providing supportive mapping data and analysis upon request.

### *Minimum Requirements*

<i>Education</i>	AS/AA degree in Surveying, GIS, Engineering or similar technology
<i>Experience</i>	Minimum of 2 years in GIS, Surveying, AutoCAD, Drafting, Information System, & Photo Interpretation, and Mapping; Proven ability to understand and carry out oral and written instructions including special project development on request. ArcGIS experience including but not limited to constructing polygons using coordination geometry, heads up digitizing over imagery, .mxd project creation, use and manipulation of geo databases.
<i>Knowledge, Skills &amp; Abilities</i>	<p><b>Knowledge of &amp; Skilled in:</b> Interpreting land descriptions, maps, drawings, charts, plans, survey records, and aerial photos; Reading, understanding interpreting and applying relevant rules, ordinances, codes and regulations; Operating a personal computer utilizing a variety of specialized and standard software; Working within deadlines to complete projects and assignments; Specific capability to operate ArcGIS and AutoCAD desktop software for preparing maps, maintaining such maps, along with the ability to analyze data, and prepare map products while developing and maintaining data sets.</p> <p><b>Ability to:</b> Operate a variety of technical tools and equipment, such as calculator, GPS unit, camera, drafting instruments, measuring devices, etc.; Interpret, identify, assess, or diagnose a variety of instructions or information furnished in written , oral, diagram, or schedule form and plan approached that respond to problems or challenges; To prioritize work and research information to complete work independently; multitask duties; To read legal descriptions, deeds, plat book, maps, and software procedures manuals; Interpreting land descriptions, maps, drawings, charts, plans, survey records, and aerial photos.</p>

**Qualified applicants:** Please submit a completed ASPA Employment Application with a copy of your resume to ASPA (address listed above) by the deadline listed above. Attach copies of credentials and transcripts. Candidates selected for hire must pass examinations (when applicable), pre-employment clearances & test negative on employment drug test. ASPA reserves the right to waive education and experience requirements as necessary. No phone inquiries accepted. Starting salary will commensurate with experience and education.

***An Equal Opportunity Employer \* A Drug Free Workplace***